



Massage Establishments Licence

Police Licensing Office



Massage Establishments Licence

- Cap.266 Massage Establishments Ordinance.
- The Commissioner of Police is the licensing authority of the Massage Establishment Licence, who may in his absolute discretion, grant a licence and may impose such conditions he thinks fit.



Massage Establishments Licence

- Cap. 266 is **not** applicable to:
 - a) **Hospital or clinic** managed or controlled by the Government or Hospital Authority, **healthcare facility/nursing home** operated by a person under Private Healthcare Facilities Ordinance (Cap. 633), and **nursing home** within the meaning of Residential Care Homes (Elderly Persons) Ordinance (Cap. 459);
 - b) **Military hospital or maternity home** of the Hong Kong Garrison;
 - c) **Medical establishment** operated by a medical practitioner registered under Medical Registration Ordinance (Cap. 161);
 - d) **Hair salon or beauty parlour**, where the massage is administered in the premises in full of view of customers resorting thereto;



Massage Establishments Licence

- Cap. 266 is **not** applicable to:
 - e) **Physiotherapy establishment** operated by physiotherapist registered under the Supplementary Medical Professions Ordinance (Cap. 359);
 - f) Massage establishment where **no massage other than face, scalp, neck, shoulder, hand, arm or foot (up to knee) massage** is administered to customers **or no full-body massage** is administered to a customer by a person of the **opposite sex**;
 - g) **Chinese medicine premises** operated by a registered Chinese medicine practitioner under the Chinese Medicine Ordinance (Cap. 549); and
 - h) **Chiropractic** operated by a chiropractor registered under the Chiropractors Registration Ordinance (Cap. 428).



Massage Establishments Licence

- Point to note:
 - A **fit and proper person** should be appointed to be the licensee.
 - Prescribed Fee
 - New licence : **HK\$12,900**
 - Renewal : **HK\$5,030**

(Renewal application should be made not more than 3 months and not less than 2 months before expiry)
- Required Documents:
 - Refer to Annex C to F of
“A Guide to Application for a Massage Establishment Licence”
(available at Police Public Page)

Police Licensing Office
Support Wing
Police Headquarters

*A Guide to the Application for
a Massage Establishments Licence*

Police Licensing Office
Hong Kong Police Force
12/F, Arsenal House,
Police Headquarters
1 Arsenal Street,
Wan Chai, Hong Kong.

Tel. No. : 2860 6524

Fax No. : 2200 4325

Hotline : 2860 2973

E-mail : general-licensing@police.gov.hk



Massage Establishments Licence

- Application process:

- ① Consult the **Planning Department** whether a **planning permission** is required;
- ② Application for Massage Establishment Licence can be made **in person, by mail or online** with required documents, to the Police Licensing Office;
- ③ Police would refer the application received to **relevant government departments** (e.g. BD, FSD, or HAD) for their comments;



Massage Establishments Licence

- Application process:

- ⑤ “**Approval-in-Principle**” will be issued by the Police Licensing Office normally in **35 working days** if no objection is received regarding the application;
- ⑥ Applicant to report to the Police Licensing Office about the **completion of the decoration/renovation work** for further assessment by respective departments;
- ⑦ Licence will be **issued** after all relevant departments confirmed the **compliance of all requirements**.



Massage Establishments Licence— Online Application



Hong Kong Police Force
The Government of the Hong Kong
Special Administrative Region

繁 簡 Other languages Text Size ↵ 🔍

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反詐騙聯盟（教育）



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e-Services



Request for
Information



FAQs

- **Licences e-Service**

- Tourism Closed Area Permit Application Form
- Road Event Permits
- Location Filming


- General Enquiries
- Compliments on Police Officers
- Complaints Against Police
- Certificate of No Criminal Conviction

- Sexual Conviction Record Check
- Data Access Request for Criminal Conviction Data (CCD)
- JPC and SPC Online Portal

Share photos of their daily duties to give members of the public an inside look at police work



Massage Establishments Licence– Online Application




Licensing E-service

Hong Kong Police Force

Online Application

| | |
|--|---|
| Arms Licensing | ▼ |
| Massage Establishments Licence | ▼ |
| Application for Renewal of a Massage Establishments Licence | |
| Application for Issue of a Massage Establishments Licence | |
| Application for Transfer of a Massage Establishments Licence | |
| Notification for Amendment of a Massage Establishments Licence | |
| Playing Musical Instrument Permit | ▼ |
| Pawnbrokers Licence | ▼ |
| Temporary Liquor Licence | ▼ |

Online Application ↩



Massage Establishments Licence— Online Application

Application for Issue of a Massage Establishments Licence

Major Steps

Step 1 :

Notes for Applicants

Step 2 :

Enter Application Details

Step 3 :

Enter Supplementary Information

Step 4 :

Preview and Submit

Required Items



Printer

For printing the form



Adobe Acrobat Reader

For printing/saving the form in PDF format

[Download](#)

Web Browser Requirement

Chrome: Version 67 or above, Firefox: Version 60.9 or above, Edge: Version 44 or above, Safari : Version 13 or above

Authentication



Please enter your code


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Important Notices | Privacy Policy
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Licensing E-service

Hong Kong Police Force

Step 1
Notes for Applicants

Step 2
Enter Application Details

Step 3
Enter Supplementary Information

Step 4
Preview and Submit

Application for Issue of a Massage Establishments Licence

- Provision of Personal Data -

Required Documents for Application (Applicant has to submit below documents in person or by mail. Address: Police Licensing Office, Hong Kong Police Force, 12/F, Arsenal House, Police Headquarters, 1 Arsenal Street, Wan Chai, Hong Kong)

- 2 recent passport size photographs of yourself.
- A copy of the Occupation Permit issued by the Building Authority in respect of the premises where the proposed massage establishment will be situated.
- 5 copies of a floor plan of the proposed massage establishment showing—
 - all internal partitions, screens, doors and the like and the materials used or intended to be used for their construction;
 - to what use each part of the massage establishment will be put;
 - the dimensions of each such part;
 - the locations of fire-fighting equipment; and
 - the manner in which areas that are to be designated for massage treatment will be open to general view;Note:
 - Each copy must be signed by you certifying that it is a true copy of the floor plan.
 - In the case of—
 - (a) new applications; and
 - (b) applications for renewal which involve structural alterations to the premises,you are also required under the Buildings Ordinance (Chapter 123) to submit plans through an 'authorized person' to the Building Authority for approval.
- 5 copies of a sketch of the sign which will be erected to advertise the massage establishment. The sketch must indicate the wording, size and materials to be used in respect of the sign. If the sign is to be illuminated you are required to indicate the method of illumination.
Note: Each copy must be signed by you certifying that it is a true copy of the sign.
- 5 copies of a sketch showing the location of the sign referred to in (4).
Note: Each copy must be signed by you certifying that it is a true copy of the sign.
- If the massage establishment is to be owned by a partnership, a copy of the partnership agreement and business registration certificate of that partnership.
- If the massage establishment is to be owned by a body corporate, a copy of the Certificate of Incorporation issued by the Registrar of Companies.
- A signed copy of the identity document of the applicant
Only copy of the photo-bearing side of the identity document should be provided and the applicant should sign next to the copy. (Please move the mouse cursor to the question mark on the right to see a sample.)
- A copy of the proof of entitlement to take up employment in Hong Kong (applicable to Hong Kong non-permanent residents)
- A copy of the approval letter from the Town Planning Board in respect of planning permission.
- A copy of other valid licences (if any), except driving licence.
- A copy of the tenancy agreement.
- A copy of the Memorandum and Articles of Association (for massage establishment which is or will be owned by a limited company).
- A copy of the Business Registration Certificate of the massage establishment.

8. A signed copy of the identity document of the applicant
Only copy of the photo-bearing side of the identity document should be provided and the applicant should sign next to the copy. (Please move the mouse cursor to the question mark on the right to see a sample.)

9. A copy of the proof of entitlement to take up employment in Hong Kong (applicable to Hong Kong non-permanent residents)

10. A copy of the approval letter from the Town Planning Board in respect of planning permission.

11. A copy of other valid licences (if any), except driving licence.

12. A copy of the tenancy agreement.

13. A copy of the Memorandum and Articles of Association (for massage establishment which is or will be owned by a limited company).

14. A copy of the Business Registration Certificate of the massage establishment.

15. A copy of the Certificate of Compliance issued by the Secretary for Home Affairs in accordance with the Clubs (Safety of Premises) Ordinance (for premises that falls within the statutory ambit of clubs under the Clubs (Safety of Premises) Ordinance).

16. A copy of the Hotel or Guesthouse Licence (for proposed premises covered by such a licence).

17. A copy of the Commercial Bathhouse Licence issued by the Food and Environmental Hygiene Department (if any).

18. A Copy of the official letter of appointment for the applicant as the licensee of the massage establishment (if the applicant is not the owner/a partner/a shareholder of the massage establishment).

19. A set of photographs of staff uniform (if any)

Purpose of Collection

- The personal data provided by means of this form will be used by the Hong Kong Police Force for facilitating processing of applications/record purpose/record update/all kinds of present and subsequent investigations and related licensing conditions as well as the enforcement for Massage Establishments Licence under the Massage Establishments Ordinance, Cap. 266.
- The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able to process your applications/update your record.
Any material falsification or omission of information may result in the Commissioner of Police's refusal to give approval.

Accesses of Transferees

The personal data you provide by means of this form may be disclosed to other government departments and public or private organisations for the purposes mentioned in the above paragraphs.

Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided on this form.

Enquiries


Enquiries concerning the personal data collected by means of this form, including the making of access and corrections, should be addressed to:

Executive Officer (Licensing)
Police Licensing Office
Hong Kong Police Force
12-13/F, Arsenal House
Police Headquarters
1 Arsenal Street
Wan Chai, Hong Kong
Tel: 2860 6527

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Massage Establishments Licence— Online Application



Licensing E-service

Hong Kong Police Force

Step 1
Notes for Applicants

Step 2
Enter Application Details

Step 3
Enter Supplementary Information


Step 4
Preview and Submit

Application for Issue of a Massage Establishments Licence

You may save the typed information by clicking "SAVE" at the bottom of the page and download a temporary file (xml) at your drive, and retrieve the typed information by clicking "UPLOAD" at the bottom of the page and upload the temporary file (xml).

In order to complete form filling, please authorise "iAM Smart" to provide the following personal information:

- English Name
- Chinese Name
- HKID number
- Birth Date
- Mobile Number
- Email Address
- Residential address


 Personal Data from iAM Smart

More Info

Fields marked with * are mandatory.

Part A. Personal Particulars of Applicant

(If you are not a Hong Kong permanent resident, you are required to provide a proof of entitlement to take up employment in Hong Kong.)

 iAM Smart


English

< Back to online service

Form-filling via iAM Smart :

1. Please open iAM Smart App in your mobile
2. Tap the scan button in iAM Smart App
3. Scan the QR Code

Scan QR Code



Massage Establishments Licence– Online Application

Part A. Personal Particulars of Applicant

(If you are not a Hong Kong permanent resident, you are required to provide a proof of entitlement to take up employment in Hong Kong.)

| | | |
|--|-----------------------------|-----------------------|
| *First Name | *Last Name | Chinese Name (if any) |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| *Type of Identity Document | *Identity Document No. | *Nationality |
| <input type="text" value="Hong Kong Identity Card"/> | <input type="text"/> | <input type="text"/> |
| Chinese Commercial Code | | |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| *Language | *Date of Birth (yyyy-mm-dd) | *Place of Birth |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| *Telephone No. | *Office Telephone No. | |
| <input type="text"/> | <input type="text"/> | |
| *Residential Address | | |
| <input type="text"/> | | |
| *Business Address | | |
| <input type="text"/> | | |

Part B. Business Details

| | |
|--|--|
| *English Name of the Proposed Massage Establishment | Chinese Name of the Proposed Massage Establishment |
| <input type="text"/> | <input type="text"/> |
| *Address of the Proposed Massage Establishment (including floor, and flat/shop/unit number as appropriate) | |
| <input type="text"/> | |
| <input type="text"/> | |
| <input type="text"/> | |
| <input type="text"/> | |

Fill in personal particulars and business details, such as:

- (i) Business name and address;
- (ii) Operation hours;
- (iii) Employment history;
- (iv) Details of manager;
- (v) Target customers;
- (vi) Percentage of male and female staff;
- (vii) Types of massage services provided etc.



Massage Establishments Licence– Online Application

information by clicking "UPLOAD" at the bottom of the page and upload the temporary file (xml).

Fields marked with * are mandatory.

This supplementary information form is completed by the applicant for applying a licence to operate the following massage establishment

English Name of Massage Establishment (if any)

Chinese Name of Massage Establishment (if any)

In support of my application I submit the following information and particulars:

Part A. Personal Particulars of Applicant

*First Name

*Last Name

Chinese Name (if any)

*Email Address

*Confirm Email Address

Other Means of Contact

* ☐ Mobile ☐ Pager

Fax

Languages/Dialects Spoken

☐ Cantonese

☐ Putonghua

☐ English

☐ Others (please specify)

Language Preferred for Future Correspondence

☐ English

☐ Chinese

Reminder:

Accurate email address is required as updates will be sent to the applicant's email.



Massage Establishments Licence– Online Application

Step 1 Notes for Applicants ▶ Step 2 Enter Application Details ▶ Step 3 Enter Supplementary Information ▶ **Step 4 Upload Documents**

▶ Step 5 Preview and Submit

Application for Issue of a Massage Establishments Licence

Upload Required Documents for Application

i. *Signed copy of the identity document of the applicant (Supported File Types : Word, PDF, JPEG, TIFF and Excel; File Size Limitation : 2MB)

Only copy of the photo-bearing side of the identity document should be provided and the applicant should sign next to the copy. (Please move the mouse cursor to the question mark on the right to see a sample.)

Choose File Sample ?

ii. Copy of the proof of entitlement to take up employment in Hong Kong (applicable to Hong Kong non-permanent residents) (Supported File Types : Word, PDF, JPEG, TIFF and Excel; File Size Limitation : 2MB)

Choose File

iii. Copy of the approval letter from the Town Planning Board in respect of planning permission (if any) (Supported File Types : Word, PDF, JPEG, TIFF and Excel; File Size Limitation : 2MB)

Choose File

iv. Copy of the Occupation Permit issued by the Building Authority in respect of the premises where the proposed massage establishment will be situated (Supported File Types : Word, PDF, JPEG, TIFF and Excel; File Size Limitation : 2MB)

Choose File

v. Copy of other valid licences (if any), except driving licence (Supported File Types : Word, PDF, JPEG, TIFF and Excel; File Size Limitation : 2MB)

Choose File

Applicant can upload supporting documents, such as:

- Identity document/ Proof of entitlement
- Letter of approval from TPB
- Floor plan
- Sketch of signs of the massage establishment
- Tenancy agreement
- BR / partnership agreement
- Photographs of the staff uniform etc.

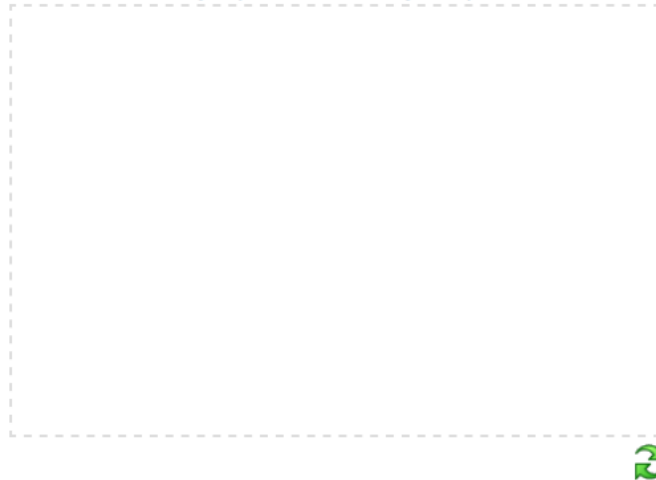
PLO staff may contact the applicant for supplementary documents.



Massage Establishments Licence– Online Application

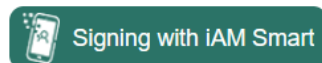
Part V. Declaration

- ☐ I certify that the information supplied by me is to the best of my knowledge and belief both true and correct and I undertake to comply with all the licence conditions imposed on the above-mentioned activity.
- ☐ I hereby authorise the Commissioner of Police, or his representative, to release full particulars of any and all criminal convictions recorded against me to Police Licensing Office, and to obtain information and/or to inquire into any and all my personal data from any third party for the purpose of investigation into and/or enforcing any matters relating to my licence.



Signature

(You may use your mouse to sign here.)



More Info

Digital sign through 'iAM Smart'
(‘iAM Smart+’ account only)

or

Use mouse to sign the form



Massage Establishments Licence– Online Application



Licensing E-service

Hong Kong Police Force

The application has been successfully submitted.

Reference number: **A11120231109144450**

Remember to mark down
the reference number!

Thank you for using Police Licensing Office's "Licensing E-Service". Please rate the following items of the online service you used just now:

1. User-friendliness



2. Clarity of Instructions



3. Overall Satisfaction



SUBMIT

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Massage Establishments Licence– Online Payment



Licensing E-service

Hong Kong Police Force

Online Application

- Arms Licensing
- Massage Establishments Licence
- Playing Musical Instrument Permit
- Pawnbrokers Licence
- Temporary Liquor Licence
- Lion/Dragon/Unicorn Dance Permit
- Security Personnel Permit
- Societies Registration

Online Payment

- Online Payment
- Online Payment

Online Enquiry

- Online Enquiry

Email will be sent to the applicant when the application is approved.

The applicant can go to 'Online payment'.



Massage Establishments Licence– Online Payment

Major Steps

Step 1 :

Enter Application Details

Step 2 :

Select Payment Method

Required Items



Printer

For printing the form



Adobe Acrobat Reader

For printing/saving the form in PDF format

[Download](#)

Web Browser Requirement

Chrome: Version 67 or above, Firefox: Version 60.9 or above, Edge: Version 44 or above, Safari : Version 13 or above

Authentication



Refresh
Sound

Please enter the code

Enter the authentication code



Massage Establishments Licence– Online Payment



Licensing E-service

Hong Kong Police Force

Step 1

Enter Application Details



Step 2

Select Payment Method

Online Payment

Fields marked with * are mandatory.

Application Details

*Application Reference No.

*First 4 letters/digits of the Applicant's Identity Document No.

*First Name of Applicant

*Last Name of Applicant

RESET

NEXT



Massage Establishments Licence– Online Payment

**Licensing E-service**
Hong Kong Police Force



Eng 繁 简 A- | A | A+

Step 1
Enter Application Details

Step 2
Select Payment Method

Type of Licence/Permit Application : Renewal of a Massage Establishments Licence

*Payment Method




Payment Amount

HKD
5030

- After clicking the "PAY" button, please **DO NOT** leave this e-service until the acknowledgement page is loaded, otherwise your transaction may not be successful and your application cannot be processed.
- Merchant Name is applicable to credit card payment method only.
- "PPS Shop&Buy Service" ("PPS") does not support payment via browsers of mobile devices (including mobile phones and tablets) at the moment. If you wish to pay by PPS, please use desktop computer.
- Under exceptional conditions, a refund may need to be arranged. If the payment is made by credit card, the refund will normally be made to the credit card account that is used for the payment.
- The online payment systems of the banks for collecting credit card payments for the government may be slow in response intermittently. Some users may load an error page or have to wait for several minutes before they get a response from the credit card payment gateway. The banks and the contractors of their online payment systems will investigate the problem and the service will be resumed as soon as possible. If you experience such a problem, please wait a moment and retry, or use other available payment methods instead. We apologise for any inconvenience caused.
- To enhance security for online transactions, JCB, Mastercard and Visa have designed "JCB J/Secure", "Mastercard SecureCode" and "Verified by Visa" respectively for identity authentication. Different credit card issuers may have implemented different mechanisms to authenticate the cardholder's identity during online payment. Please note that the identity authentication page of some card issuers for entering of personal details may be in English only. If you want to learn more about the services of "JCB J/Secure", "Mastercard SecureCode" and "Verified by Visa", you may contact your card issuer.

PAY

Find us on:





Available payment methods:

- JCB
- Mastercard
- Visa Card
- UnionPay
- PPS
- FPS

Massage Establishments Licence– Online Payment



Licensing E-service

Hong Kong Police Force

Online Payment

Your payment has been received.

Type of Licence/Permit Application : Issue of a Massage Establishments Licence

Application Reference No. : G55520240613090128

Transaction Reference No. : 20241030120917395

Transaction Date and Time : 2024-10-30 12:09:26

Merchant Name : Police Licensing Office E-service

Payment Method : JCB

Payment Status : Successful

Payment Amount : HKD 12900

Applicant will receive email for
confirmation of payment.
He/she can collect the licence afterward.

No payment receipt will be issued for online application for Issue of a Massage Establishments Licence by the Licensing Office, Hong Kong Police Force. If you wish to retain your payment records, please print this page.

PRINT RECEIPT

Find us on:

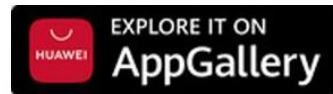


YouTube

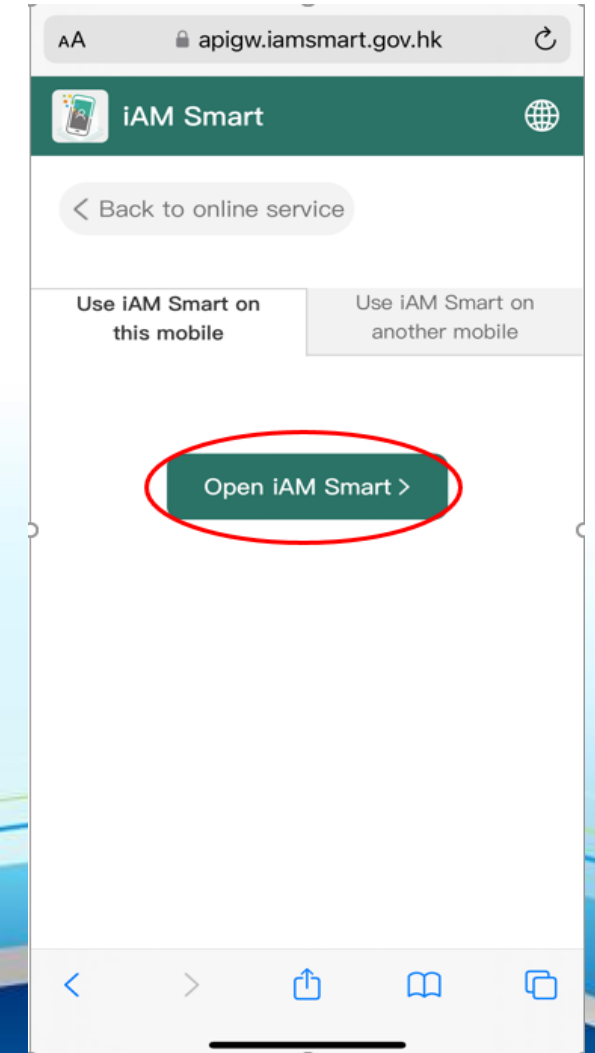
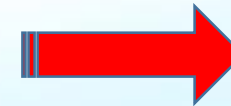
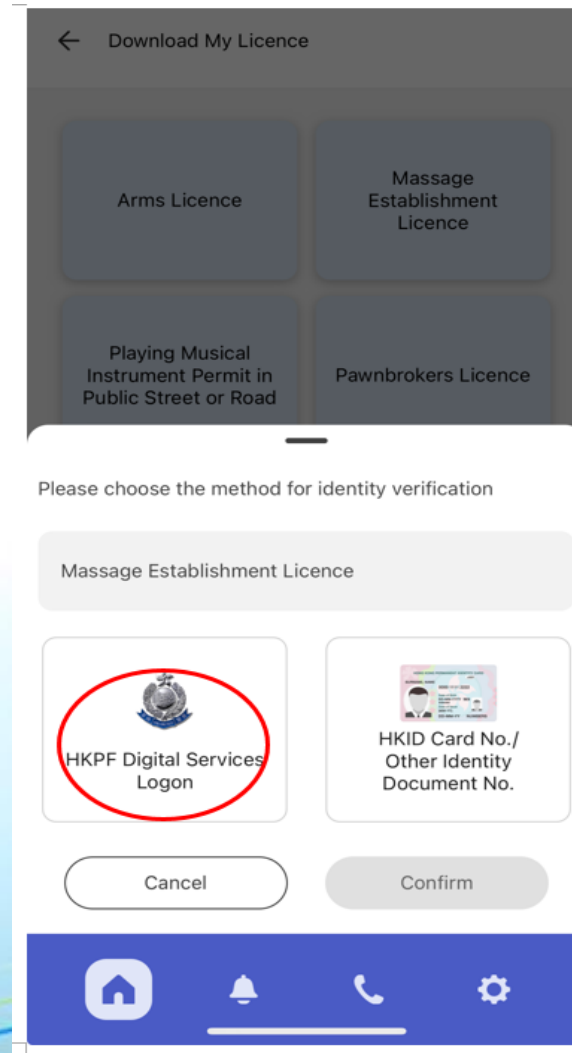
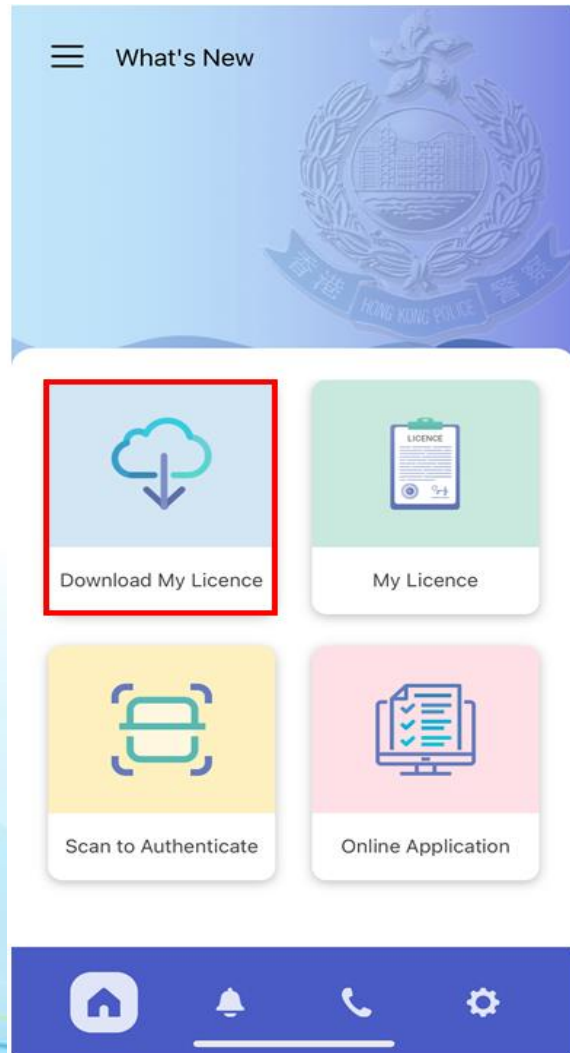


Collection of the Massage Establishments Licence

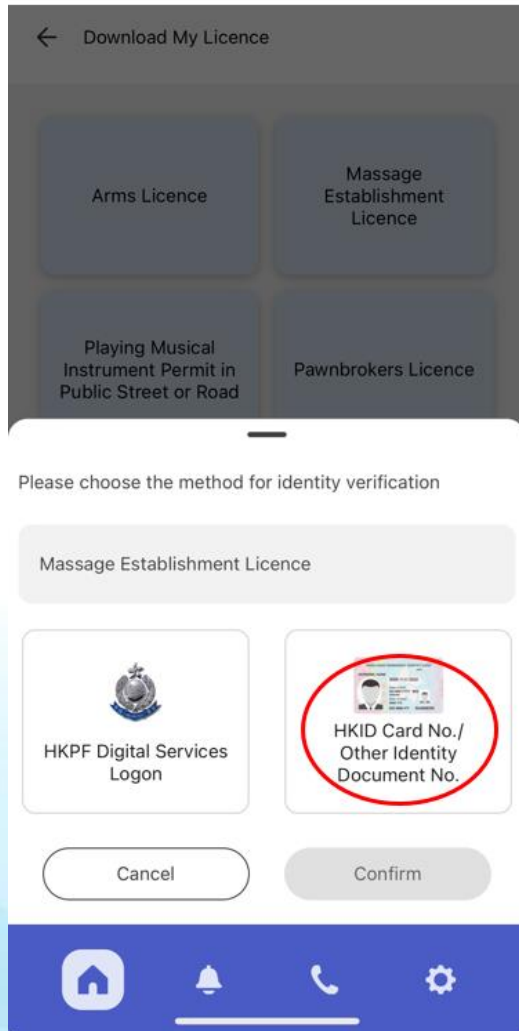
- ① Collect the paper licence at Post Office/ by mail; and
- ② Retrieve the e-l licence via “HKP e-Licence” Mobile Application (警察牌照易).



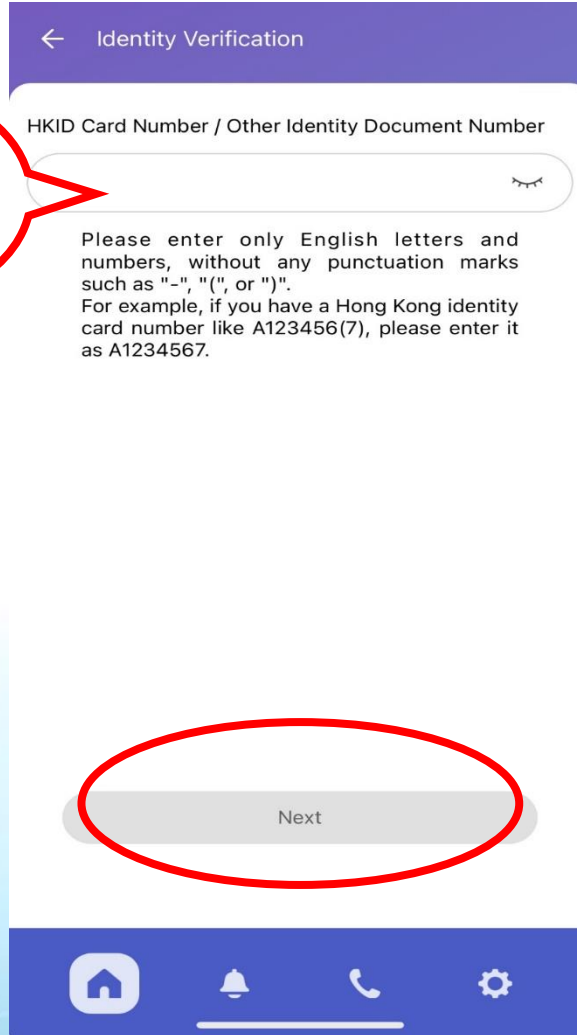
“HKP e-Licence” Mobile Application



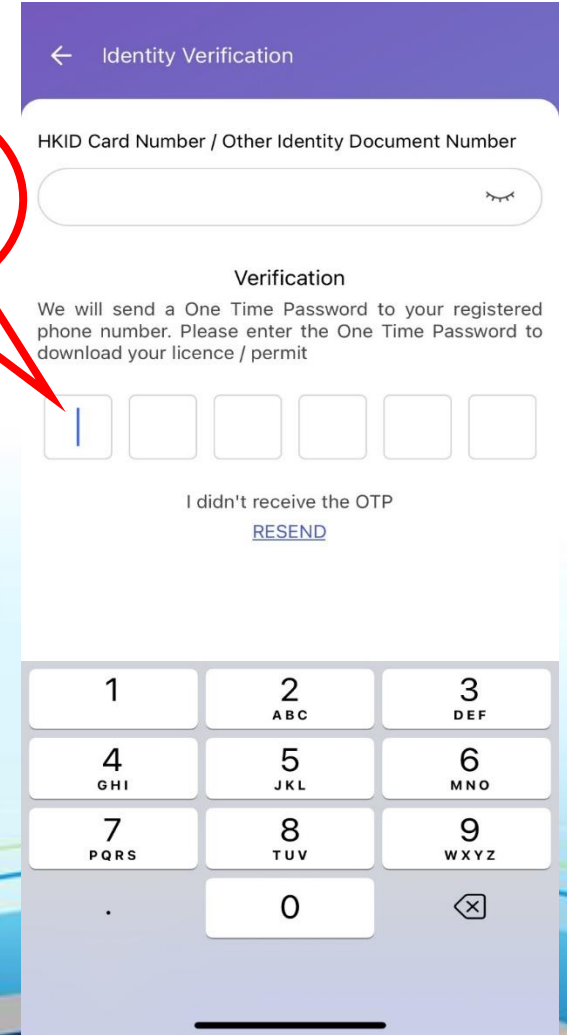
“HKP e-Licence” Mobile Application



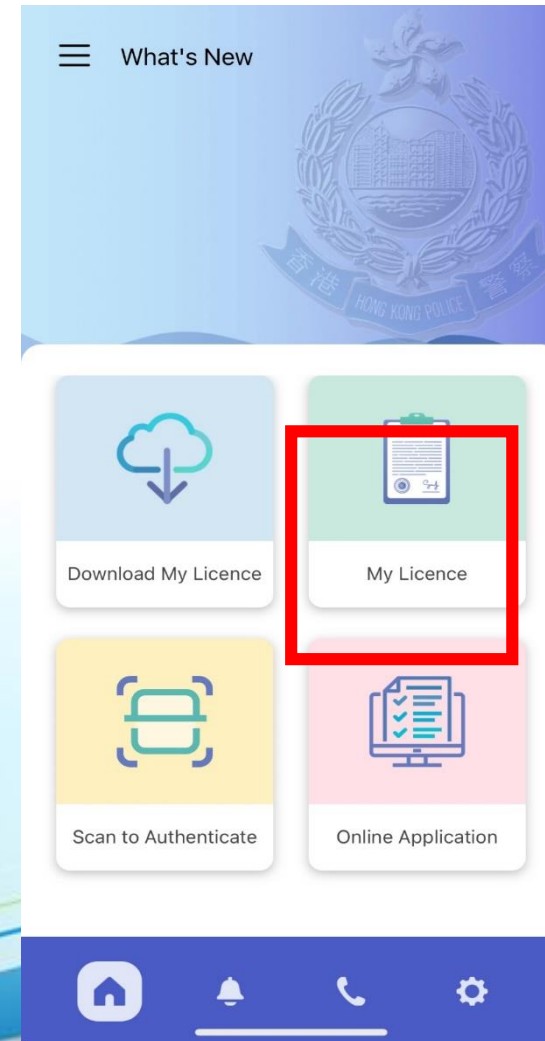
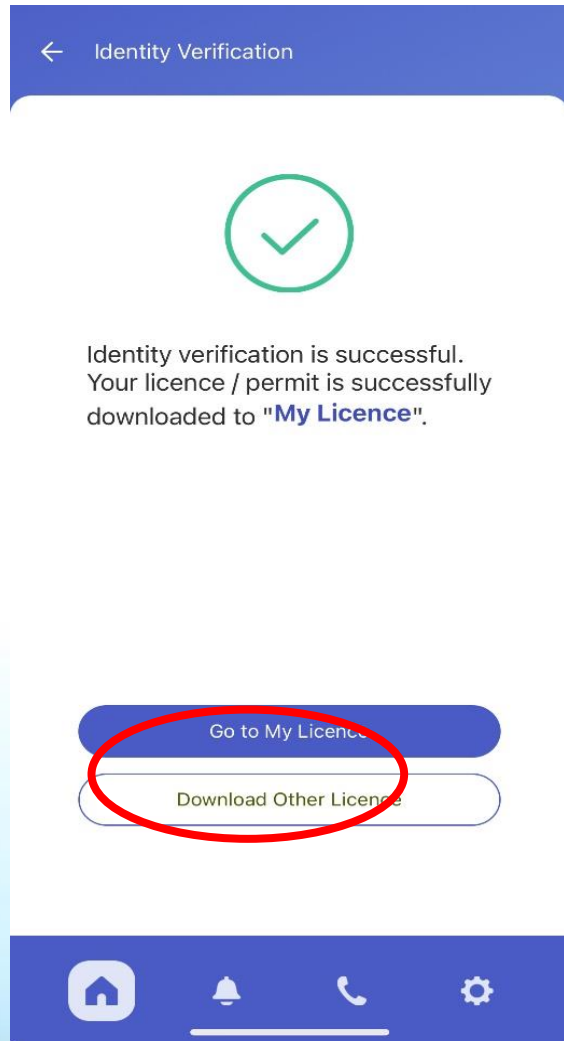
Input
HKID
number



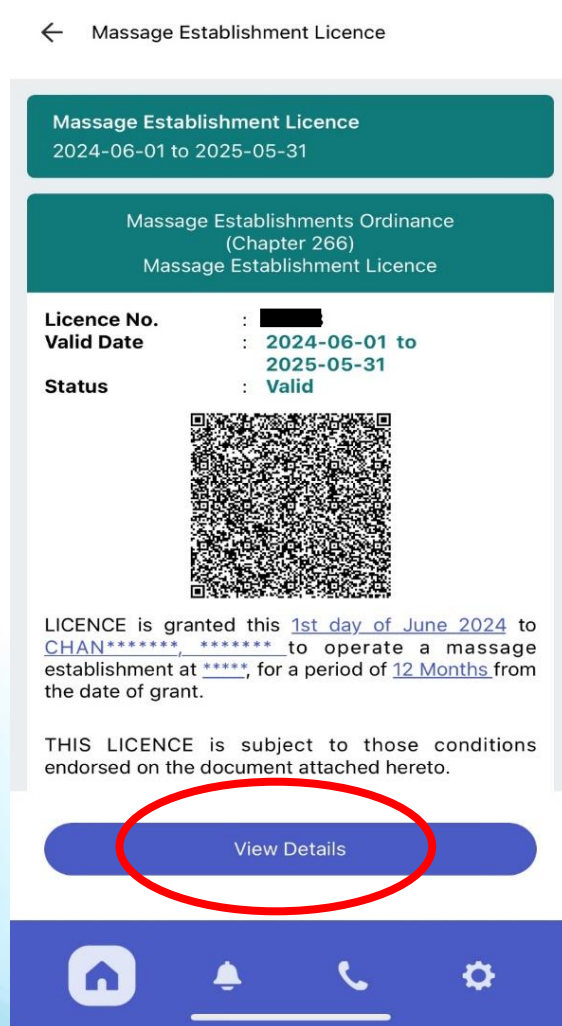
One
Time
Password



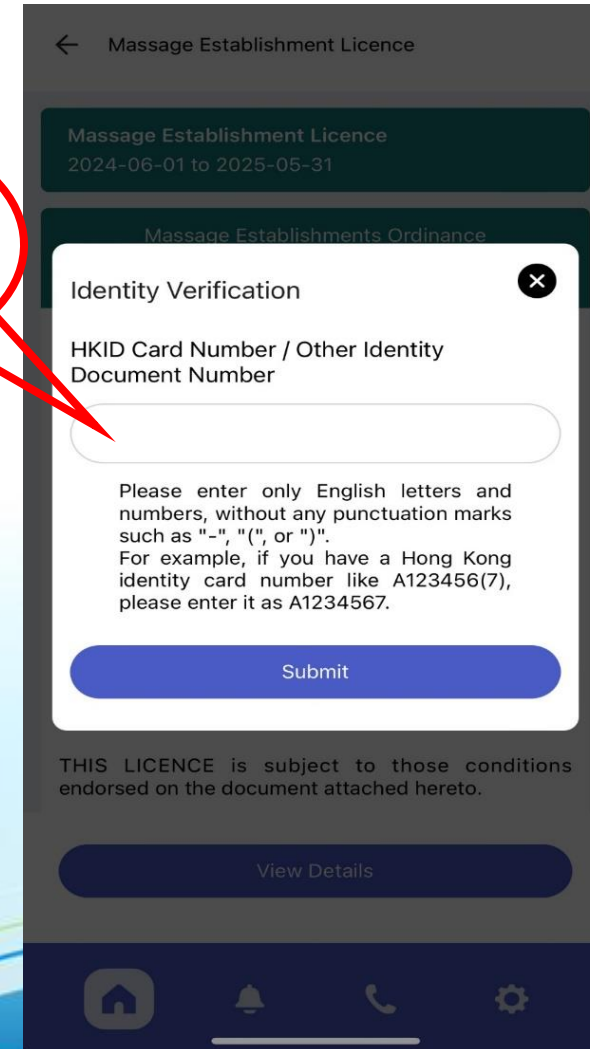
“HKP e-Licence” Mobile Application



“HKP e-Licence” Mobile Application



Input
HKID
number



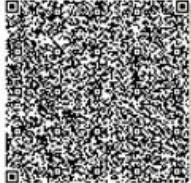

“HKP e-Licence” Mobile Application

← Message Establishment Licence

Licence Details Conditions

Message Establishments Ordinance
(Chapter 266)
Message Establishment Licence

Licence No. : [REDACTED]
Valid Date : 2024-06-01 to 2025-05-31
Status : Valid

LICENCE is granted this 1st day of June 2024 to [REDACTED] to operate a massage establishment at [REDACTED] - 1/E, [REDACTED] BUILDING, 1-5 KOWLOON, for a period of 12 Months from the date of grant.

Preview / Print

Home, Notifications, Phone, Settings

← Message Establishment Licence

Licence Details Conditions

Conditions of Licence (Licence No. [REDACTED])
Message Establishments Ordinance, Cap. 266

1. The licensee shall ensure that no massage or other treatment shall be given, nor customers be permitted, upon the premises except between the hours of 1200-0600 .
2. The licensee shall make adequate provision against fire in the premises to the satisfaction of the Director of Fire Service (DFS), the Director of Buildings (DB) and the Commissioner of Police (CP) and shall make available for inspection upon request by the CP, a police officer of or above the rank of Sergeant or a person authorized by the CP in writing the following:
(a) An annual certificate of maintenance issued by a registered fire service installation contractor in respect of the fire extinguishers and other fire safety installations in the licensed premises.
(b) A Biennial Periodic Test Certificate (Form WR2) obtained from registered electrical contractors/workers in respect of existing fixed electrical installations duly endorsed by the Electrical and Mechanical Services Department (EMSD).

Preview / Print

Home, Notifications, Phone, Settings

← Print Licence / Permit Details

Print Licence / Permit Details

當舖條例 (第 5 條)
(第 166 章)
PAWNBROKERS ORDINANCE (Section 5)
(Chapter 166)
當舖條例
PAWNBROKERS REGULATIONS
當舖牌照
PAWNBROKERS LICENCE

牌照編號
Licence No. A [REDACTED]

現於 20 年 月 日將本牌照批給
LICENCE is granted this 年 day of 月 20 准其於
to 准其於
當舖師 (name and identity card number) to carry on business as a
當舖師 (address of premises) for a period of 12 months from the date of grant.

本牌照須受《當舖條例》第 9 條所訂明的條件所規限。
THIS LICENCE is subject to the conditions prescribed in regulation 9 of the Pawnbrokers Regulations.
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